

Accounting Network has a new long term consulting opportunity for a FP&A Director/Manager with our client in the biopharmaceutical industry. This position has the potential to become temporary-to-direct.

Resumes directly to Sandy at syoung@accountingnetwork.com along with interview availability and compensation.

Must be able to interview, start and commit to this position on an ASAP basis.

Please note - this position requires experience using R&D Logic software – there is ZERO flexibility on this point

Title: FP&A Director/Manager

Location: South San Francisco, CA

Compensation: \$80.00/hour - \$85.00/hour

Length: Long term consulting opportunity with the potential to become temporary-to-direct.

Primary Responsibilities:

This position is an integral part of the finance organization and the company at large and reports directly to the CFO. It is a hands-on position responsible for managing the forecasting and budgeting process and analysis, internal reporting, including project reporting and analysis. This position works closely with department managers and ensures the accurate and timely interface of the approved budget or forecast with the company's purchasing requisition system. This position also supports the preparation of the monthly financials for our NIH grant reporting requirements and funding. The position is responsible for the management of the company's investment portfolio managers and ensures compliance with the company's investment policy. This position is also responsible for managing the company's annual property, casualty, product liability and D&O insurance renewal process and preparing the necessary applications and supporting documentation. This position also manages the company's purchasing operations. In addition, this position also is the finance team member on the company's strategic planning team.

Responsibilities:

- Responsible for the hands-on coordination, and preparation of the company's annual/quarterly budgeting and forecasting process and analysis
- On a monthly basis, analyze preliminary financial statements for Assistant Controller to ensure proper project and expense coding
- Monthly prepare NIH grant entry and support documentation; and draw down funds
- Preparation and distribution of monthly internal management financial reports, including project financials, capital, headcount, balance sheet and waterfall
- Quarterly prepare and distribute the internal Board financial reports, including project financials, headcount and waterfall
- Responsible for the daily management of operating cash and investment portfolio managers; ensure compliance with Investment Policy
- Manage cash and investments on a daily basis
- Manage annual property, casualty, product liability and D&O insurance renew with CFO and Insurance Brokers; present policy renewals to Board of Directors
- Responsible for project cost analysis and update of R&D Manage software to

coincide with company and Project Team's goals

- Supervise Purchasing and manage purchasing system
- Support corporate long range planning process, and other portfolio planning exercises, including the preparation of Project or Product P&Ls
- Manage ad-hoc information requests from Management and Board Members

Required Qualifications and Skills:

***** To qualify for this position the selected candidate will have recently used R& D Logic software *******

- 1) Extensive budgeting and forecasting process and analysis experience, biotech - Research and Development experience
- 2) Project cost analysis and update of R&D Manage software to coincide with company and Project Team's goals and progress (attends project team meetings)
- 3) Preparation and distribution of monthly internal management financial reports, including project financials, capital, headcount, balance sheet and waterfall
- 4) 15+ years of related experience in Financial Planning